

This policy ("Privacy Policy") describes the practices regarding personal data that we collect through the Site, which is hosted and operated from Romania.

The Privacy Policy outlines the types of personal data we collect, how we may use this data, and to whom we may transfer it.

The Privacy Policy also presents the measures we take to protect data security. Additionally, it explains how you can contact us to:

- a) access, correct, or delete the data you have provided to us,
- b) withdraw any consent you have given for the processing of your personal data,
- c) request that we no longer send you information about our activities,
- d) ask us any questions regarding our online privacy practices.

We encourage you to read this Policy before using our Site. By using this Site, you agree to the terms and conditions of this Policy.

### **What Information We Collect and How We Use It**

On this Site, you provide the following personal data:

1. When accessing the email address:

The personal data we collect in this section are:

- First name
- Last name
- Email address
- Any other personal data you choose to send us.

We use this data to allow you to make various requests, either related to our activities or regarding the exercise of your rights regarding the personal data collected and processed through the Site.

Information about your rights regarding the personal data collected and processed through the Site, and how to exercise these rights, can be found in the relevant section of this privacy policy.

### **Personal Data of Minors under 16**

Minors under the age of 16 should not submit any personal data through the website without the permission (consent or approval) of a legal guardian.

Our Site will never knowingly collect personal data from individuals known to be minors (under 16 years of age), nor will we use or disclose such data to unauthorized third parties without the explicit consent of a legal guardian.

Considering the available technology in such situations, we will make reasonable efforts to verify whether the holder of parental responsibility has provided or approved consent, and whether personal data is being submitted by a minor under 16 years of age.

### **Information We Share**

We will not share your personal data with third parties, with the following exceptions:

- With your consent;
- If the transmission of information is necessary for the provision of the products and services you have requested;
- If the information is needed by our institution's partners to improve or facilitate the products or services you have requested. Our partners may use your personal data only as necessary to provide the service you requested.
- We may transmit personal data to authorities or public institutions in accordance with legal provisions or in good faith if:
  - a) required by a legal provision;
  - b) to prevent a crime or protect national security;
  - c) to protect individual safety or public safety;
  - d) the information is necessary to resolve various legal situations. For example, if your activities contravene our institution's terms and conditions or instructions for using specific products and services.

### **Links to Other Pages**

Please remember that when you use a link to navigate from our Site to another webpage, this privacy policy no longer applies. Your navigation and interaction on another webpage, including any page that has a link to this Site, will be subject to the rules and policies of that page. We encourage you to read the rules and policies of the pages you visit to better understand their procedures for collecting, using, and disclosing personal data.

### **Security**

The security of your personal data is important to us. We maintain appropriate administrative, technical, and physical precautions to protect personal data from accidental or unlawful destruction, accidental loss, alteration, disclosure, or unauthorized access, use, and all other forms of lawful processing of personal data in our possession.

### **Your Rights Regarding Personal Data Collected and Processed Through the Site**

In accordance with the provisions of EU Regulation No. 679/2016, registered individuals, as data subjects, have the following rights:

- The right to information
- The right of access
- The right to rectification
- The right to object
- The right to request deletion (the right to be forgotten)
- The right to request restriction of processing

- The right to data portability
- The right not to be subject to an individual decision
- The right to file a complaint with the ANSPDCP (National Supervisory Authority for Personal Data Processing).

You can exercise any of these rights by sending an email to [office@suzy-roxy.com](mailto:office@suzy-roxy.com).

### **Updates to the Privacy Policy**

Our institution reserves the right to change, modify, or update the privacy policy at any time, but will not reduce the level of protection within it. We place great importance on privacy matters and intend to remain fully compliant with legal provisions regarding privacy policy and personal data protection. We will periodically update the privacy policy and display the changes on this page.